

Articles submitted for publication consideration must be prepared in the style outlined below. Articles may be submitted as email attachments in Word format (RTF files), or a floppy disk with the article in Microsoft Word, and two printed copies are required.

Style of Manuscript

Title: Centred, spaced above text

Author's name: Centred, spaced above text. (Note: information about academic status, place of work etc., is included in "Contributors' List.")

Headings: Align to left margin.

Spacing: All spacing is single. Please do not add returns to create space, as these must be removed singly.

Margins: 4 centimetres

Citations and quotations: Block indent, single spacing

Quotation marks: Outside of periods and commas. E.g. "As far as I can gather," he added, "...none of this group is eligible to proceed to Australia."

Quotation mark style: **Double** quotation marks ["..."] for direct quotes and titles of articles. **Single** quotation marks ['...'] for quotes within quotes.

Foreign words: Italicised, e.g. *halakhah*. Does not apply to names of works, e.g., *Yerushalmi*, the *Mishnah*.

Endnotes: (Explanatory). Listed at the end of article. Also used for complex archival sources.

References in text. Book or article e.g., (Davies 1982:87). For more than one book/article in a year, (Rubinstein 1984b:44).

Bibliography: Single space. Several publications by the same author are listed in **descending** order, beginning with the most recent. The following provided examples of different kinds of bibliographic entries:

Kadushin, Max. 1963. *Worship and Ethics: A Study of Rabbinic Judaism*. Evanston, Ill.: Northwest University Press.

Salomon, H.P. 1982. "Sir Thomas Shirley's 'Project for the Jews': The Earliest Known Proposal for Resettlement." *Transactions of the Jewish Historical Society of England*, 27:195-197.

——— 1966. "The Jews in English Foreign Trade: A Consideration of the 'Philo Patriae' Pamphlets of 1753," in J. M. Shaftesley (ed.), *Remember the Days: Essays on Anglo-Jewish History Presented to Cecil Roth*. London: Kegan Paul:123-145.